

MANUAL OF VENDOR INVOICE TRACKING SYSTEM FOR VENDOR LOGIN

-Vendor Invoice Tracking System Portal is designed to play an important role in providing easy access to information and processes related to SAP while making everything transparent for all employees and Vendors.

For Vendor Invoice Tracking System use link: <https://vits.mahadiscom.in/VendorBillTracking/>

- Enter Vendor User Name and password and click on generate OTP button provided.

-OTP will be send to your registered mobile number.

-Enter the OTP received and select Vendor option

- Vendor User name is SAP Vendor Code.

- For first time login users default Password is “welcome”

- Click on Login Button.

Note: Option for opting English or Marathi as language is provided on the right corner.

The screenshot shows the 'User Login' interface of the Vendor Invoice Tracking System. At the top, the MAHAVITARAN logo is on the left, and the text 'Maharashtra State Electricity Distribution Co. Ltd. Vendor Invoice Tracking Portal version: 1.0.0' is centered. In the top right corner, there are links for 'English' and 'मराठी'. The main form area is titled 'User Login' and contains the following fields and buttons:

- User Name: 0100000014
- Password: (empty)
- OTP: (empty)
- Generate OTP: (button)
- Vendor: (radio button, selected)
- Employee: (radio button)
- Reset Password?: (button)
- Login: (button)

At the bottom of the form, there is a note: 'Note: Use SAP vendor code as User Name and welcome as default password for vendor login. For any issues regarding Vendor Payment Tracking Portal, please send an email to erp.support@mahadiscom.in. To download Vendor Invoice Tracking System Manuals For Vendor [Click here](#)'.

© 2020 | Designed by: www.mahadiscom.in

- Set New password

Vendor Payment Tracking System

New Vendor Login

Old Password:-	<input type="text"/>
New Password:-	<input type="text"/>
Confirm Password:-	<input type="text"/>



Maharashtra State Electricity Distribution Co. Ltd.
Vendor Invoice Tracking Portal
version: 1.0.0

English | हिंदी

User Login

User Name	<input type="text" value="0100000014"/>
Password	<input type="password"/>
OTP	<input type="text"/> <input type="button" value="Generate OTP"/>
Vendor	<input checked="" type="radio"/>
Employee	<input type="radio"/>
Reset Password?	<input type="button" value="Login"/>

Note: Use SAP vendor code as User Name and welcome as default password for vendor login.
For any issues regarding Vendor Payment Tracking Portal, please send an email to erp.support@mahadiscom.in.
To download Vendor Invoice Tracking System Manuals For Vendor [Click here](#)

© 2020 | Designed by: www.mahadiscom.in

-For reset password enter username and select user type vendor and click on reset password link.

Vendor Login-Reset Password

OTP Sent Successfully on 829XXXXX651

OTP

[Back](#) [Reset](#)

- OTP will be sent to vendor registered mobile number .
- After entering correct OTP password will be reset to welcome.
- After log in dashboard will appear.

MAHAVITARAN Maharashtra State Electricity Distribution Co. Ltd. Vendor Invoice Tracking System

Logged in User Id: 0100000014
Name: STELMEC LIMITED
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Home

Vendor

- Submit Vendor Invoice
- Submit Non PO Invoice
- Summary
- Vendor Reports

Invoices Submitted By Vendor

Invoices Pending at Technical

Invoices Pending at Accounts

Invoices Pending For Payment

Zone Wise Total Pending Invoices

Zone	Total Pending Invoices less than 30 days	Total Pending Invoices more than 30 days
Corporate Office TOTAL	0	3
KALIAN	0	3
KOLHAPUR	0	6

Click on Submit Vendor Invoice.

After click on Submit Vendor Invoice below screen will appear. Then click on New invoice Details.

Vendor Invoice Tracking System

Logged in User Id: 0100003485
Name: Om Sai Electricals
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Vendor Invoice Details

[New Invoice Details](#)

Search Criteria: -- SELECT -- Value: Type and search or use space- bar [Search](#)

List of Invoices

#	Appl ID	Application Date	Module Type	PO/Project Id Description	Vendor Invoice Number	Vendor Invoice Date	Vendor Invoice Amount (Incl. Taxes)	MSEDCL Inward Number	MSEDCL Inward Date	Status	Pending Since days	View
1	9304	26-Apr-2020	PM	4500034786-test dummy 0204 1	INV-06	26-Apr-2020	Rs.12,000.00			Saved		
2	9205	23-Apr-2020	PS	DU-17-00028-ddugly nilanga part ii	INV-05	23-Apr-2020	Rs.1,290.00			Submitted	3	
3	9203	23-Apr-2020	PM	4500034786-test dummy 0204 1	INV-04	23-Apr-2020	Rs.12,000.00			Submitted	3	
4	9121	22-Apr-2020	PM	4500034787-TEST PO 02042020	inv-03	22-Apr-2020	Rs.1,200.00			Submitted	4	
5	9119	22-Apr-2020	PS	DU-17-00028-ddugly nilanga part ii	INV-02	22-Apr-2020	Rs.1,000.00	12345	22-Apr-2020	Verified		
6	9117	22-Apr-2020	PM	4500034786-test dummy 0204 1	INV-01	22-Apr-2020	Rs.1,000.00	12345	22-Apr-2020	Verified		

[Back](#)

- Vendor should submit hard copy of Invoice to MSEDCL office first and then enter Invoice online.
- Here Vendor has to enter PO Number, Invoice number and Invoice Amount (including taxes), Invoice Date, Invoice Inward Date in the Invoice form.

Vendor Invoice Tracking System

Logged in User Id: 0100000014
Name: STELMEC LIMITED
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Vendor Invoice Form

Home
Vendor

PO Number: 4710258394-COMPUTER STATIONRY PAPAER [Show PO Details](#)

Application ID: Status:

Total PO Amount: ₹177.00 Order Issuing Authority: HO01-CORPORTATE OFFICE

Invoice Number: Max length is 15 Invoice Date:

Invoice Amount(Incl. Taxes): Max length is 15 Invoice Inward Date:

Submit At: HO01-CORPORTATE OFFICE Invoice Submit Date: 13-Feb-2021

[Save](#) [Back](#)

© 2020 | Designed by: www.mahadiscom.in

-Line items in PO can be selected by clicking on show PO Details button provided next to PO number.

Vendor Invoice Form

PO Number: 4710258394-COMPUTER STATIONRY PAPAER ₹ [Show PO Details](#)

#	<input type="checkbox"/>	PO Number	PO Desc	PLANT
1	<input type="checkbox"/>	4710258394	Test contract 13052020	D594
2	<input type="checkbox"/>	4710258394	COMPUTER STATIONRY PAPAER SIZE 12X10"X3"	C500

Application ID:	<input type="text"/>	Status	<input type="text"/>
Total PO Amount	₹177.00	Order Issuing Authority	H001-CORPORTATE OFFICE
Invoice Number	<input type="text"/> Max length is 15	Invoice Date	<input type="text"/>
Invoice Amount(Incl. Taxes)	<input type="text"/> Max length is 15	Invoice Inward Date	<input type="text"/>
Submit At	H001-CORPORTATE OFFICE	Invoice Submit Date	13-Feb-2021

Save

Back

-Select the line items against which invoice has to be created.

-The plant location according to the selection of line items will get available at submit At .

- After entering all above value click on save button.

Vendor Invoice Form

PO Number: 4710258394-COMPUTER STATIONRY PAPAER S Show PO Details

Application ID:	9609	Status:	Saved
Total PO Amount	₹177.00	Order Issuing Authority	HO01-CORPORTATE OFFICE
Invoice Number	invtest11	Invoice Date	03-Feb-2021
Invoice Amount(Incl. Taxes)	₹1.00	Invoice Inward Date	04-Feb-2021
Submit At	HO01-CORPORTATE OFFICE	Invoice Submit Date	13-Feb-2021

Save

Back

Upload File

File Format should be either of jpg, jpeg, png or pdf.

Max File size should be 1024 kb.

Invoice Document Upload File Choose File No file chosen

Remark

Upload

#	File Name	File Type	Remark	Remove
1	Pay_Slip_024540081_03022021133142.pdf	Other Supporting Document		✘
2	Employee_detail_reports__04022021_181632.PDF	Invoice Document		✘
3	MSEDCLEmpReport__04022021_181616.PDF	Other Supporting Document		✘
4	Vendor_detail_report__04022021_175655.PDF	Invoice Document	supporting invoice doc	✘

Please check all details including File attachment before submit. Once you submit invoice you can not make any changes.

Submit

- Select the file & upload it using upload option. File size should be upto 1024 kb.

- Invoice documents can be attached by selecting invoice document option from the drop down menu.

- Then click on submit button.

- Once vendor submits the invoice form vendor cannot make any changes in it. So please make sure that the data entered is correct or not then only click on submit button.

- Status of progress in SAP related to the invoice submitted by the vendor will be communicated to the vendor through sms and email on registered email and mobile number.

MAHAVITARAN
Maharashtra State Electricity Distribution Co Ltd

Vendor Invoice Tracking System

Logged in User Id: 0100000023
Name: SECURE METERS LIMITED
[Logout](#)
Download Manual [Click here!!!](#)

Home
Vendor

Upload File

Choose File No file chosen

Remark

Remark should be of max 50 characters.

#	File Name	Remark	Remove
1	form0002.pdf		✘

Please check all details including File attachment before submit. Once you submit invoice you can not make any changes.

© 2019 | Designed by: www.mahadiscom.in

After clicking on submit vendor invoice ,Invoice status will change to submitted and invoice will be available to msedcl employee for approval or rejection purpose.

After submission of invoice, message of invoice submission will be received on vendor's registered mobile number and registered email id.

If Invoice gets verified or rejected by MSEDCL Employee ,the same will be intimated through sms and email.

-On the same page of creation of new invoice details, Vendor also gets the list of all the invoices which are created by the vendor.

CREATION OF NON PO INVOICES:

-Vendor can submit invoices which are not having Purchase Order number/ Project Id.

-To Submit Non Po invoices click on tab of Submit Non PO Invoice.

-Fill the details of zone, circle, division , subdivision as per your plant. Atleast Zone should be provided.

-Provide Invoice number ,nature of work (procurement/works /project system).

-Fill Invoice Amount, Invoice Date, Inward Date, Invoice From Date and Invoice To Date.

-Work completion details can be specified in space given of max 300 characters.

-After filling all the details save the invoice.

Vendor Invoice Tracking System

Logged In User Id: 0100003485
Name: Om Sai Electricals
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Non PO Vendor Invoice Form

Zone: Latur Zone

Circle: Latur Circle Division: Udgir Division SubDivision: Udgir Rural Sub Divis

Application ID: Status:

Invoice Number: INV-12 Nature Of Work: Procurement/Works

Invoice Amount(Incl. Taxes): 12000 Vendor Inward Date: 02-May-2020

Invoice Submit Date: 02-May-2020 Vendor Invoice Date: 02-May-2020

Invoice From Date: 02-May-2020 Invoice To Date: 02-May-2020

Work Completion Detail
Specify Details here....

[Save](#) [Back](#)

-Non PO Invoices saved above will be available in submit vendor invoice tab labeled Non PO Invoices.

Vendor Invoice Tracking System

Logged In User Id: 0100003485
Name: Om Sai Electricals
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Home

Vendor

- Submit Vendor Invoice
- Submit Non PO Invoice
- Summary
- Vendor Reports

Vendor Invoice Details

[New Invoice Details](#)

Search Criteria: - SELECT - Value: Type and search or use space- bar [Search](#)

Vendor Input Invoices Non PO Invoices

List of Invoices

#	Appl ID	Application Date	Module Type	PO/Project Id Description	Vendor Invoice Number	Vendor Invoice Date	Vendor Invoice Amount (Incl. Taxes)	MSEDCL Inward Number	MSEDCL Inward Date	Status	Pending Since days	View
1	9609	30-Apr-2020	PH	4500034786-test dummy 0204 1	INV-18	30-Apr-2020	Rs.12,000.00			Submitted	2	
2	9603	30-Apr-2020	PH	4500034786-test dummy 0204 1	Inv-1	30-Apr-2020	Rs.12,000.00			Submitted	2	
3	9526	29-Apr-2020	PH	4500034786-test dummy 0204 1	INV-14	29-Apr-2020	Rs.12,000.00			Submitted	3	
4	9523	29-Apr-2020	PH	4500034786-test dummy 0204 1	Inv-13	29-Apr-2020	Rs.12,000.00			Submitted	3	

-Non PO invoices will be available to get linked with PO Number/Project Id once PO Number/Project Id is created in SAP system.

HAVITARAN
HAR Electricity Distribution Co. Ltd.

Vendor Invoice Tracking System

Logged in User Id: 0100003485
Name: Om Sai Electricals
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Vendor Invoice Details

[New Invoice Details](#)

Search Criteria: - SELECT - Value: [Search](#)

Vendor Input Invoices | **Non PO Invoices**

List of Invoices

#	Appl ID	Application Date	Module Type	PO/Project Id Description	Vendor Invoice Number	Vendor Invoice Date	Vendor Invoice Amount (Incl. Taxes)	MSEDCL Inward Number	MSEDCL Inward Date	Status	Pending Since days	View
1	9903	02-May-2020	PM		Inv-15	02-May-2020	Rs.12,000.00			Saved		
2	9703	01-May-2020	PM		12878	01-May-2020	Rs.12,000.00			Saved		
3	9606	30-Apr-2020	PM		INV-16	30-Apr-2020	Rs.12,000.00			Saved		

[Back](#)

-List of invoices are available in Non PO Invoices Tab.

-By clicking on the view tab invoice can be linked with po number/project Id.

Search Criteria can be used to filter the list provided on the basis of PO Number,Application ID,Invoice Number and Invoice date.

AVARAN
Avan Co. Ltd.

Vendor Invoice Tracking System

Logged in User Id: 0100003485
Name: Om Sai Electricals
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Vendor Invoice Details

[New Invoice Details](#)

Search Criteria: - SELECT -
- SELECT -
ALL
PO/Project Id Description Value: [Search](#)

List of Invoices

#	Appl ID	Application Date	Type	Description	Invoice Number	Invoice Date	Vendor Invoice Amount (Incl. Taxes)	MSEDCL Inward Number	MSEDCL Inward Date	Status	Pending Since days	View
1	9304	26-Apr-2020	PM	4500034786-test dummy 0204 1	INV-06	26-Apr-2020	Rs.12,000.00			Saved		
2	9205	23-Apr-2020	PS	DU-17-00028-ddugly nilanga part II	INV-05	23-Apr-2020	Rs.1,290.00			Submitted	3	
3	9203	23-Apr-2020	PM	4500034786-test dummy 0204 1	INV-04	23-Apr-2020	Rs.12,000.00			Submitted	3	
4	9121	22-Apr-2020	PM	4500034787-TEST PO 02042020	Inv-03	22-Apr-2020	Rs.1,200.00			Submitted	4	
5	9119	22-Apr-2020	PS	DU-17-00028-ddugly nilanga part II	INV-02	22-Apr-2020	Rs.1,000.00	12345	22-Apr-2020	Verified		
6	9117	22-Apr-2020	PM	4500034786-test dummy 0204 1	INV-01	22-Apr-2020	Rs.1,000.00	12345	22-Apr-2020	Verified		

[Back](#)

MAHAVITARAN
Maharashtra State Electricity Distribution Co. Ltd.

Vendor Invoice Tracking System

Logged in User Id: 0100003485
Name: Om Sai Electricals
[Logout](#)
[Download Manual](#) [Click here!!!](#)

me
Vendor

Vendor Invoice Details

[New Invoice Details](#)

Search Criteria: - SELECT - Value: [Search](#)

List of Invoices

#	Appl ID	Application Date	Module Type	PO/Project Id Description	Vendor Invoice Number	Vendor Invoice Date	Vendor Invoice Amount (Incl. Taxes)	MSEDCL Inward Number	MSEDCL Inward Date	Status	Pending Slice days	View
1	9304	26-Apr-2020	PH	4500034786-test dummy 0204 1	INV-06	26-Apr-2020	Rs.12,000.00			Saved		
2	9205	23-Apr-2020	PS	DU-17-00028-ddugly nilanga part ii	INV-05	23-Apr-2020	Rs.1,290.00			Submitted	3	
3	9203	23-Apr-2020	PH	4500034786-test dummy 0204 1	INV-04	23-Apr-2020	Rs.12,000.00			Submitted	3	
4	9121	22-Apr-2020	PH	4500034787-TEST PO 02042020	Inv-03	22-Apr-2020	Rs.1,200.00			Submitted	4	
5	9119	22-Apr-2020	PS	DU-17-00028-ddugly nilanga part ii	INV-02	22-Apr-2020	Rs.1,000.00	12345	22-Apr-2020	Verified		
6	9117	22-Apr-2020	PH	4500034786-test dummy 0204 1	INV-01	22-Apr-2020	Rs.1,000.00	12345	22-Apr-2020	Verified		

[Back](#)

By clicking on the View button vendor will get the screen showing vendor invoice form.

MAHAVITARAN
Maharashtra State Electricity Distribution Co. Ltd.

Vendor Invoice Tracking System

Logged in User Id: 0100000014
Name: STELMEC LIMITED
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Home
Vendor

Vendor Invoice Form

PO Number: 4710258394-COMPUTER STATIONNRY PAPAER S [Show PO Details](#)

Application ID:	<input type="text" value="9623"/>	Status:	<input type="text" value="Submitted"/>
Total PO Amount:	<input type="text" value="₹177.00"/>	Order Issuing Authority:	<input type="text" value="HO01-CORPORTATE OFFICE"/>
Invoice Number:	<input type="text" value="INVOICE-11"/>	Invoice Date:	<input type="text" value="13-Feb-2021"/>
Invoice Amount(Incl. Taxes):	<input type="text" value="₹1.00"/>	Invoice Inward Date:	<input type="text" value="13-Feb-2021"/>
Submit At:	<input type="text" value="HO01-CORPORTATE OFFICE"/>	Invoice Submit Date:	<input type="text" value="13-Feb-2021"/>

[Back](#)

#	File Name	File Type	Remark	Remove
1	Employee_detail_reports_04022021_181632.PDF	Invoice Document		

© 2020 | Designed by: www.mahadiscom.in

If the Vendor Invoice form status is Verified then status of invoice can be tracked by Vendor.

Vendor Invoice Details

[New Invoice Details](#)

Search Criteria: Value: [Search](#)

Vendor Input Invoices Non PO Invoices

List of Invoices

Show entries

#	Appl ID	Application Date	Module Type	PO/Project Id Description	Invoice Type	Vendor Invoice Number	Vendor Invoice Date	Vendor Invoice Amount (Incl. Taxes)	MSEDCL Inward Number	MSEDCL Inward Date	Status	Invoice Status	Pending for verification Since days	View
51	8625	29-Jun-2020	Procurement/Works	4710258388-Test contract 13052020		INVOICE-106	29-Jun-2020	₹11.80	MSEDCL-106	29-Jun-2020	Verified	Pending With Technical		
52	8613	28-Jun-2020	Procurement/Works	4560000738-COMPUTER STATIONRY PAPAER SIZE 12X10 X3		INVOICE-104	28-Jun-2020	₹5.90	1	28-Jun-2020	Verified	Pending For Payment		
53	8611	28-Jun-2020	Procurement/Works	4710258387-COMPUTER STATIONRY PAPAER SIZE 12X10 X3		INVOICE-103	28-Jun-2020	₹23.60	MSEDCL-103	28-Jun-2020	Verified	Pending With Accounts		
54	8609	28-Jun-2020	Procurement/Works	4710258386-Test contract 13052020		INVOICE-102	28-Jun-2020	₹11.80	MSEDCL-102	28-Jun-2020	Verified	Paid		
55	8607	27-Jun-2020	Procurement/Works	4710258367-Test contract 13052020		INVOICE-101	27-Jun-2020	₹11.80	123	27-Jun-2020	Verified	Pending With Technical		

-After Verification of invoice invoice status will be visible in list.

-By Clicking on View button following form will be opened:

Vendor Invoice Tracking System

Logged In User Id: 0100000014
 Name: STELMEC LIMITED
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Invoice Form

Location Details:

Zone: KOLHAPUR ZONE Circle: SANGLI CIRCLE
 Division: SANGLI URBAN DIVISION

PO Details:

PO Number: 4710258386 PO Description: Test contract 13052020
 PO Creation Date: 27-Jun-2020 PO Validity From: 27-Jun-2020
 PO Validity To: 26-Jul-2021 Total PO Amount(Incl. Taxes): ₹236.00

Vendor Details:

SAP Vendor Code: 0100000014 Vendor Name: STELMEC LIMITED

Vendor Invoice Details:

Application ID	8631	Application Date.	30-Jun-2020
Vendor Invoice Number	INVOICE-111	Vendor Invoice Amount.	₹35.40
Vendor Invoice Date	30-Jun-2020	MSEDCL Inward Date.	30-Jun-2020
MSEDCL Inward Number	MSEDCL-111	Total Ses/Migo Amount	₹35.40
Total MSEDCL Invoice Amount	₹35.40	Total Paid Amount	₹27.50
Tax Amount	₹5.40	IT TDS Amount	₹2.00
GST TDS Amount	₹0.00	RETENTION Amount	₹0.00
Invoice Status	Paid		

SES Details:

#	SES DATE	SES AMOUNT	SES STATUS
1	30-Jun-2020	₹11.80	APPROVED
2	30-Jun-2020	₹11.80	APPROVED
3	09-Jul-2020	₹11.80	APPROVED

MIGO Details:

#	MIGO DATE	MIGO AMOUNT	MIGO STATUS
---	-----------	-------------	-------------

Invoice Details:

#	INVOICE DATE	INVOICE AMOUNT	INVOICE STATUS
1	09-Jul-2020	₹23.60	APPROVED
2	09-Jul-2020	₹11.80	APPROVED

Payment Details:

#	CLEARING DOC DATE	Paid AMOUNT	PAYMENT STATUS
1	09-Jul-2020	₹27.50	APPROVED

[Back](#)

Invoice Form

Location Details:

Zone Circle
 Division

PO Details:

PO Number PO Description.
 PO Creation Date PO Validity From
 PO Validity To Total PO Amount(Incl. Taxes)

Vendor Details:

SAP Vendor Code Vendor Name.

Vendor Invoice Details:

Application ID	<input type="text" value="8609"/>	Application Date.	<input type="text" value="28-Jun-2020"/>
Vendor Invoice Number	<input type="text" value="INVOICE-102"/>	Vendor Invoice Amount.	<input type="text" value="₹11.80"/>
Vendor Invoice Date	<input type="text" value="28-Jun-2020"/>	MSEDCL Inward Date.	<input type="text" value="28-Jun-2020"/>
MSEDCL Inward Number	<input type="text" value="MSEDCL-102"/>	Total Ses/Migo Amount	<input type="text" value="₹11.80"/>
Total MSEDCL Invoice Amount	<input type="text" value="₹11.80"/>	Total Paid Amount	<input type="text" value="₹10.80"/>
Tax Amount	<input type="text" value="₹1.80"/>	IT TDS Amount	<input type="text" value="₹1.00"/>
GST TDS Amount	<input type="text" value="₹0.00"/>	RETENSION Amount	<input type="text" value="₹0.00"/>
Invoice Status	<input type="text" value="Paid"/>		

SES Details:

#	SES Number	SES DATE	SES AMOUNT	SES STATUS
1	1001642344	28-Jun-2020	₹11.80	APPROVED

MIGO Details:

#	MIGO Number	MIGO DATE	MIGO AMOUNT	MIGO STATUS
---	-------------	-----------	-------------	-------------

Invoice Details:

#	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	INVOICE STATUS
1	5100000245 / 2020	29-Jun-2020	₹11.80	APPROVED

Payment Details:

#	CLEARING DOC NUMBER	CLEARING DOC DATE	Paid AMOUNT	PAYMENT STATUS
1	1700000008	29-Jun-2020	₹10.80	APPROVED

[Back](#)

-The Form displays the details of Invoice status ,tax details ,SES /MIGO Details, MSEDCL Invoice Details and Payment Details.

- In "Summary" Option, you can get the summary of zone wise pending invoices.

Summary

Summary of Pending Invoices

#	Zone	Circle	Division	Pending with MSEDCL							Total
				Submitted By Vendor	Technical		Accounts		Pending For Payment		
					Pending more than 30 Days	Pending less than 30 Days	Pending more than 30 Days	Pending less than 30 Days	Pending more than 30 Days	Pending less than 30 Days	
1	BHANDUP ZONE	VASHI CIRCLE	VASHI DIVISION	1	0	1	0	0	0	0	1
2	BHANDUP ZONE TOTAL			1	0	1	0	0	0	0	1
	GRAND TOTAL			1	0	1	0	0	0	0	1

[Back](#)

- Now Click on "vendor reports", Various report for vendor in pdf format.

Vendor Invoice Tracking System

Logged In User Id: 010000023
Name: SECURE METERS LIMITED
[Logout](#)
[Download Manual](#) [Click here!!!](#)

Home
Vendor

Vendor Reports

Select Report Name and Click Download

Report Name:

Location: Invoice From Date: Invoice To Date:

[Download](#)

[Back](#)

Here in Report Name select the report name which you want to download the report.

3 reports are available in report name drop down

- i) Statistics Report
- ii) Invoice not submitted
- iii) MSEDCL Vendor Report

For Statistics report select Statistics Report option from the drop down of report name
Enter your corresponding location of which you want to download the statistics report
Along with the Invoice from Date & invoice To Date.

Home

Vendor

Vendor Reports

Select Report Name and Click Download

Report Name

Statistics Report

Location D553-Kalwa Division

Invoice From Date 01-Aug-19

Invoice To Date 20-Aug-19

Download

Back

Similarly you can download the report for Invoice not submitted and MSEDCL Vendor Report.